

SERVICE ORDER FORM

Shipment transport /Customs Clearance/Onsite services

Schenker Logistics, S.A.U.

Feria de Madrid-IFEMA

Avda. Partenón, s/n

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1. COMPANY & BILLING DETAILS		
Company name:		
Billing address Street:		
Zip Code:	City:	Country:
VAT nr. (applicable for EU countries):		Email:
Office Phone no.:		Administration Contact Person:
2. WE REQUIRE THE FOLLOWING SERVICES: (Please tick on the services required)		
<input type="checkbox"/> DOOR TO DOOR SERVICE The Schenker nominated agent in your country will arrange collection from your premises and deliver direct to stand. Agent details will be provided once this option is selected. Collection address: Date ready from: Requested method of transport: <input type="checkbox"/> Air <input type="checkbox"/> Sea <input type="checkbox"/> Road Round trip or one way only: <input type="checkbox"/> Round trip <input type="checkbox"/> One way only		
<input type="checkbox"/> EMPTY CASE STORAGE <input type="checkbox"/> FULL CASE STORAGE Please select the above options if you will have empty cases or full cases to be stored during the event in order to be used for the return shipment. Please advise estimated volume below: Empty case storage: _(CBM), if applicable Full case storage: _(CBM), if applicable		
<input type="checkbox"/> ON-SITE SERVICES . Please select the below options: <input type="checkbox"/> Fork-lift up to 2,5 ton <input type="checkbox"/> Fork-lift up to 4 ton Date: Start time : h. Finish time : h.		
<input type="checkbox"/> FROM ARRIVAL AIRPORT / PORT TO DELIVERED STAND ONLY Your Freight Forwarding Agent will transport your goods from arrival airport or seaport and we will then arrange customs clearance, transport to show site and delivery to yourstand.		
<input type="checkbox"/> FROM RECEIVED ONSITE WAREHOUSE TO DELIVERED STAND Your Freight Forwarding Agent / Courier will customs clear your goods and deliver to our advance warehouse. Schenker will transport to show site and deliver to stand.		
<input type="checkbox"/> OTHER SPECIFIC REQUIREMENTS Please specify other requirements : Please specify further details (If applicable):		
3. SHIPMENT DETAILS		
Exhibitor CompanyName		Hall & Stand No :
Delivery to stand date & time:		Collection from stand date & time (after show):
No. of packages & type:	Weight (Kgs):	Value of goods:
Commodity of goods:	Insurance transport cover requested (please tick): <input type="checkbox"/> Yes <input type="checkbox"/> No. (The full risk insurance will be calculated over value of goods) Value : €	
Dimensions (attach additional sheet if applicable): L x W x H in cm.		
On Site Contact Details : Contact Name: Movil no:		
Other remarks:		
4. I HEREBY CONFIRM THE ABOVE ORDER AND CHARGES IN RELATION TO THIS BOOKING		
PRINT NAME:	SIGNATURE & STAMP :	DATE:

All work and services provided by Schenker Logistics S.A.U. Feria de Madrid - IFEMA, Avda. Partenón, s/n -28042 Madrid, Spain
VAT Nr. ESA08363541, will be undertaken in accordance with our official shipping guidelines and tariff charges IFEMA 2018.

GENERAL TARIFF



A. LAND (1 cbm = 300 kg or 1 LDM = 4 cbm)

Road shipment and courier via DB Schenker warehouse: unloading at warehouse, intermediate storage and delivery to the stand

Road shipment and courier up to 50 kg	€	80,00	shipment
Road shipment and courier over 50 kg	€	45,00	per cbm
Coordination fee per shipment/stand	€	40,00	shipment/stand

Rounding up per started cbm Minimum 2cbm
 Shipment handle by fork-lift up to 2.500 kg

Trucks direct unloading to the stand

Please refer to tariff's point I MATERIAL HANDLING EQUIPMENT & WORKERS			
Coordination fee per shipment/stand	€	40,00	shipment/stand

B. AIRFREIGHT (1 cbm =167 kg)

From free arrival to MAD airport up to delivered to the stand

From airport up to stand	€	1,10	per kg
Coordination fee per shipment/stand	€	40,00	shipment/stand

Rounding up per started cbm Minimum 250 kg
 Not included: shipping line charges, airport storage charges, courier or agent fee

C. OCEAN (LCL 1 cbm =300 kg and FCL 1 cbm = 1000 kg)

Arrival charges for all ocean shipments (as per shipping line invoice + 10 %, min.50 €)

From Valencia port up to stand

LCL from Valencia shipping warehouse up to stand	€	125,00	per cbm
20' container from Valencia port up to stand	€	1.800,00	Container
40' container from Valencia port up to stand	€	2.100,00	Container
40' HC container from Valencia port up to stand	€	2.400,00	Container
Coordination fee per shipment/stand	€	40,00	shipment/stand

Rounding up per started cbm Minimum 3 cbm
 Loose cargo or in case fork-lift required over 3.000 kg, we will apply as per equipment needed and as per tariff
 Shipment handle by fork-lift up to 3.000 kg
 Not included, storage, demurrages and port storage

D. CUSTOMS CLEARANCE

Up to 3.000€	€	160,00	per document
Up to 6.000€	€	195,00	per document
Up to 12.000€	€	245,00	per document
Up to 31.850€	€	275,00	per document
Up to 60.000€	€	315,00	per document
Up to 150.000€	€	365,00	per document
Up to 180.000€	€	415,00	per document
Over 180.001 €	€	450,00	per document
ATA CARNET	€	155,00	per document
T-form to or from fairground	€	120,00	per document
Customs inspections, if any	€	150,00	per inspection
Bond fee on CIF value		1,5% min. 100 €	
Passport registration if needed	€	120,00	per document
Cancellation of transit document at fair, airport or port	€	80,00	per document
Re-export clearance under proforma invoice	€	150,00	per document

E. STORAGE & PARTIAL DELIVERIES

Pick-up, storage and delivery of Empties and Full goods

Empties up to 3 cbm	€	42,00	per cbm
Empties up to 45 cbm	€	40,00	per cbm
Empties over 50 cbm	€	35,00	per cbm
Full goods	€	55,00	per cbm
Coordination fee per shipment/stand	€	40,00	shipment/stand

Rounding up per started cbm Minimum 3 cbm
 Packing empties (palletized, wrapped if needed for the correct handling and transport) Minimum 28,00 €

Long term goods storage	€	26,00	per cbm-month
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Rounding up per started cbm Minimum 260 € per month

GENERAL TARIFF



Chilled Storage Between 4 and 6 °C

Chilled shipment stored	€ 94,00	pallet or parcel per day
		Minimum 2 cbm

Minimum charged 1 day if the delivery is the same arrival day, if the delivery is done in the next days, we will charges all total days from arrival

Shipment need to be palletized in Europallet and max.heigh 180 cm

Conversion factor

1 cbm = 333 kg 1 ldm = 4 cbm

Need to be add point A and point E 6.

Partial deliveries during the exhibitions

Partial deliveries during the exhibition	€ 120,00	delivery
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F. MATERIAL HANDLING EQUIPMENT & WORKERS

Equipment & labour

Forklift up to 2,5 ton (with driver)	€ 85,00	per hour
Forklift up to 4 ton (with driver)	€ 125,00	per hour
Forklift up to 5 ton (with driver)	€ 175,00	per hour
Worker	€ 35,00	per hour
Coordination fee per shipment/stand	€ 40,00	shipment/stand

Forklift with higher capacity upon request

Rounding up per started hour

Minimum charge equipment 2,5 ton

1 hour

Minimum charge equipment over 2,5 ton

2 hours

Minimum charge worker

4 hours

Forklift without driver

Forklift up to 2,5 ton (without driver)	€ 320,00	per day
Long-forks up to 1800 mm	€ 20,00	per day
Gas oil to be added to forklift rental charge	€ 45,00	per day
Coordination fee per shipment/stand	€ 40,00	shipment/stand

G. OTHER EQUIPMENTS

Cranes

30 Ton crane (with driver)	€ 120,00	per hour
40 Ton crane (with driver)	€ 145,00	per hour
Coordination fee per shipment/stand	€ 40,00	shipment/stand

Cranes with higher capacity upon request

Min. per service 30 Ton

175 €/Transport + 6 hours

Min. per service 40 Ton

250 €/Transport + 6 hours

Rounding up per started hour

Manual equipment

Pallet jack (without operator)	€ 25,00	per hour
Pallet jack (without operator)	€ 90,00	per day
Hand trolley 50 kgs.	€ 25,00	per hour
Hand trolley 50 kgs.	€ 90,00	per day
Coordination fee per shipment/stand	€ 40,00	shipment/stand

Rounding up per started hour

Electric scissor lift without driver

Electric scissor lift without driver Up to 6m 1 day	€ 310,00	per 1 day
Electric scissor lift without driver Up to 6m over 1 day	€ 200,00	per 1 day
Electric scissor lift without driver Up to 8m 1 day	€ 330,00	per 1 day
Electric scissor lift without driver Up to 8m over 1 day	€ 220,00	per 2 days / por 2 días
Electric scissor lift without driver Up to 10m 1 day	€ 350,00	per 1 day
Electric scissor lift without driver Up to 10m over 1 day	€ 240,00	per 2 days / por 2 días
Coordination fee per shipment/stand	€ 40,00	shipment/stand

Electric cherry picker without driver

Electric cherry picker without driver Up to 12m 1 day	€ 380,00	per 1 day
Electric cherry picker without driver Up to 12m over 1 day	€ 270,00	per 1 day
Electric cherry picker without driver Up to 16m 1 day	€ 420,00	per 1 day
Electric cherry picker without driver Up to 16m over 1 day	€ 350,00	per 1 day
Coordination fee per shipment/stand	€ 40,00	shipment/stand

GENERAL TARIFF



H. MATERIAL

Packing material and ladders

Bulkraft roll 1,20 m high x 100 m	€	142,00	per unit
Bulkraft per meter	€	3,00	per meter
Tape roll	€	5,00	per unit
Carton box 48x48x52 cm	€	5,00	per unit
Carton box 41x41x62 cm	€	4,50	per unit
Carton box 41x32x32 cm	€	4,00	per unit
Wrapping package: 10m of bulkraft + 1tape roll + 1cutter	€	30,00	per unit
Wrap plastic film roll	€	30,00	per unit
Pallet	€	15,00	per unit
Rental of simple Ladder 6 steps	€	25,00	per day
Rental of doble Ladder 4 steps	€	35,00	per day
Rental of doble Ladder 6 steps	€	45,00	per day
Rental of Ladder 18 steps	€	55,00	per day
Coordination fee per shipment/stand	€	40,00	shipment/stand

Packing material and ladders must be picked up from DB SCHENKER warehouse, service hall.

R. SURCHARGES

Late arrival surcharges, arrival after deadline	30%	on tariff
Overtime for services done from 20:00 up to 08:30 from Monday to Friday, Saturdays, Sunday and public holidays	50%	over tariff
Surcharge for Express delivery (delivery on same day of arrival)	€	120,00

T. OTHER SERVICES AND TRANSPORTS

Air freight per kg		Upon request
Air freight total		Upon request
Groupage land freight		Upon request
Compleat land freight		Upon request
LCL ocean freight		Upon request
Container ocean freight		Upon request
Packaging design and manufacture		Upon request
Special Projects		Upon request
Export courier porcessing fee	€	60,00
Insurance fee	0,9% over goods value , minimum 30 €	
Insurance policy	€	30,00
Coordination fee per shipment/stand	€	40,00 shipment/stand

GENERAL TERMS

Outbound prices same as inbound

The cancellation of the booked services within 24 hours before will have a fee of 40% of the tariff.

Valid for services until 31st. December 2018 .

For exhibitions organised by IFEMA at Feria de Madrid.

Our prices are expressed in EUR

Import duties and taxes not included, as per official tariff + 0,5% min. 30 eur/document

Excluded VAT