

SPLIT

Presentations & Publications

Policy

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Society of Pediatric Liver Transplantation

Presentations and Publications Policy

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SPLIT Presentations & Publications (P&P) Policy

1. Charge and Goals of the Research and Presentations & Publications (P&P) Committee

The purpose of the SPLIT Research and P&P Committee is to oversee and provide guidance relative to reporting study data and to assure that study reports have expert input, a high standard of scientific quality, responsible conclusions, sound interpretations, and fulfill the overall objectives of the Society of Pediatric Liver Transplantation (SPLIT).

The charge of the SPLIT Research and P&P Committee is to:

- Review all Research committee project proposals as well as project proposals from other SPLIT committees that utilize SPLIT Registry data.
 - Make recommendations to the SPLIT Executive committee on the feasibility and appropriateness of project proposals
 - Make recommendations to the SPLIT Executive committee if there are multiple project proposals on similar study topics to avoid duplicate efforts and publication competition within the Society
- Develop and maintain the policy for publications in regard to abstracts, manuscripts, authorship policy, and other issues related to presentations or publications including SPLIT Registry data.
- Review abstracts prior to submission, and manuscripts prior to journal submission, for presentations and publications including SPLIT Registry data, and make recommendations for approval or disapproval to the SPLIT Executive Committee
 - Make recommendations on appropriate authorship attributions
 - Make recommendations on appropriate patient and SPLIT site confidentiality
 - Make recommendations on appropriate responsible conclusions and sound interpretations of data
- The goal of the SPLIT Research and P&P Committee is to:
 - Support broad and equitable participation by SPLIT Site investigators in presentations and publications.
 - Defend the academic freedom of SPLIT investigators collectively to publish data and results emanating from the SPLIT Registry.

2. Specific Policy Notes

- For purposes of presentations and publications, all data derived from the SPLIT Registry are the collective intellectual property of SPLIT Inc.
- No investigator may jeopardize the publication of SPLIT study results in a peer-reviewed journal by releasing or presenting data prematurely. Local press releases and social media posts are to be timed

to coincide with publication of manuscripts and must respect any applicable publication embargoes.

- Violations of this guideline may result in a “Letter to the Editor” from the SPLIT Council regarding data use practices, and possible restrictions on future data use.
- This policy does not address SPLIT presence on social media. Publication of unpublished SPLIT Registry data is not permissible on social media platforms.

3. Individual SPLIT Site Data

- Individual SPLIT sites will be permitted to present or publish their site-specific SPLIT Registry data.

The following should be included in the **Acknowledgements section**:

- **“The authors would like to acknowledge the Society of Pediatric Liver Transplantation (SPLIT) Registry and Emmes for housing and overseeing the integrity of prospectively collected data at our center.”**
- if ≥ 2 SPLIT Sites download and merge their center-specific data for publication, then this is considered a project that requires SPLIT Research and P&P Committee approval. The “New SPLIT Proposal Submission” forms are available at <https://tts.org/split-members-area/split-forms>. Email Research and P&P Committee Chairs splitresearch@tts.org.

4. Authorship Criteria and Manuscript Elements

4.1. Criteria to Meet Authorship Requirements

Authors should participate in the writing of the paper according to guidelines of the International Committee of Medical Journal Editors (ICMJE) (see http://www.icmje.org/urm_main.html, accessed on 25 June 2024, "Uniform Requirements for Manuscripts Submitted to Biomedical Journals: Writing and Editing for Biomedical Publication [Updated January 2024] Publication Ethics: Sponsorship, Authorship, and Accountability")

The ICMJE recommends that authorship be based on the following 4 criteria:

- Substantial contributions to the conception or design of the work; or the acquisition, analysis, or interpretation of data for the work; AND
- Drafting the work or revising it critically for important intellectual content; AND
- Final approval of the version to be published; AND
- Agreement to be accountable for all aspects of the work in ensuring that questions related to the accuracy or integrity of any part of the work are appropriately investigated and resolved.
- Those who participated in conception and design, analysis and interpretation of data, drafting the manuscript, critical revision of the manuscript relating to important intellectual content, and final approval of the manuscript should be included as authors. Expertise (e.g., statistical, virology, or pathology) that relates directly to the conduct of the study is an additional criterion for authorship. All Project Primary Investigators (PIs) and Co-Investigators (Co-Is) can be included, including multiple individuals from a single site, per the Project PI’s discretion.
 - Approved proposals that will utilize SPLIT Registry data, will be shared with the SPLIT Site PIs for those SPLIT sites that contributed data during the project time period.

- Emmes will email the SPLIT Site PIs to share the proposals.
 - SPLIT Site PIs (or their delegates) are welcome to offer conceptual feedback. Changes to the project proposals are at the Project PI's discretion.
 - The Project PIs will maintain a record of the SPLIT Site PIs, or their delegates, at the time of proposal acceptance and dissemination, for future inclusion as manuscript authors.
- Project PIs should invite the SPLIT Site PIs, or a delegate from their site, at the time of proposal acceptance and dissemination, as authors for manuscript publications. **The SPLIT site PI (or their delegate) will have 10 business days to review and accept authorship.** Written or verbal manuscript approval is required for authorship.
 - Contribution solely through data collection does not necessarily merit authorship but should be considered on a case-by-case basis, especially when other contributions are included.
 - Honorary authorship will not be considered.

4.2. Authorship Format for Abstracts and Manuscripts

- SPLIT Registry data in all of its various forms and iterations is the sole property of SPLIT Inc. As such, for publications, book chapters, figures, and abstracts utilizing any SPLIT Registry Data, survey results from the SPLIT membership, or conceptual study design provided by a SPLIT committee or working group, **SPLIT should be acknowledged as an author.**
- Authorship should include "Society of Pediatric Liver Transplantation (SPLIT)," with the following formatting: name1, name2,..., and the Society of Pediatric Liver Transplantation (SPLIT). The order of authors will be left to the Project PI's discretion, based on the level of input into the manuscript. An alphabetical list of the remaining authors, plus a senior author, can be considered.
- In the event that the Project PIs wish to limit the number of authors on a manuscript, such as for submission to specific high-impact journals, those Site PIs, or their delegates, who would qualify for authorship, would need to provide written approval to be listed in the Acknowledgements section instead. The Site PIs, or their delegates, would have **10 business days** to review the manuscript and provide written communication. Site PIs have the option to choose to remain as a co-author and can refuse listing in the Acknowledgements section.
- In recognition of the short timelines for abstract submissions, SPLIT will not require inclusion of all SPLIT site PIs as authors. Abstract authorship will be left to the Project PI's discretion.
- In the event of disagreement between the SPLIT Research and P&P Committee and the authors regarding authorship eligibility and author order, the SPLIT Executive Committee will make a final decision.

4.3. Required Manuscript Elements

- SPLIT ORCID #: 0009-0005-7247-607X
- If the journal requires an email for SPLIT authorship for submission, please include: splitresearch@tts.org
- The manuscript methodology should reference the SPLIT Registry data and specify the **time period**

included.

- The bolded statement below has been designed as template “cut and paste” language to be used in the **Acknowledgements section** for any SPLIT-branded publicized content. It is imperative that any such content be vetted through the review processes described in this manual to receive SPLIT endorsement.

“The authors would like to acknowledge the Society of Pediatric Liver Transplantation, the data contributions, proposal review, study design revision, and project oversight approval by SPLIT, Inc., the SPLIT Registry, and Emmes. Funding for data preparation and management was provided by _____. The data analysis, conclusions, and any recommendations in this body of work are supported by SPLIT.”

- All manuscript publications require approval by the SPLIT Research and P&P committee prior to submission.

5. Review of Abstracts and Manuscripts by the SPLIT Research and P&P Committee

- The SPLIT Committee that approved the Project proposal will conduct editorial review of the subsequent abstracts and manuscripts using their established processes.
- Once approved by the individual SPLIT Committees, the SPLIT Research and P&P Committee will review the abstracts and manuscripts to confirm compliance with Section 4.
- The SPLIT Research and P&P Committee may suggest modifications before approval.

6. Tracking of SPLIT Projects, Abstracts and Manuscripts

- The SPLIT Research and P&P Committee will maintain an updated list of approved SPLIT Projects that will utilize SPLIT Registry data and their status, including approved abstracts and manuscripts.
- Upon publication, the Project PI will share the published reference to PubMed with the SPLIT Research and P&P Committee Chair (Email: splitresearch@tts.org).

7. Presentation of Unpublished SPLIT Registry Data

- SPLIT Investigators in possession of SPLIT Registry Data who wish to include unpublished data in an invited presentation should include the following on the corresponding slides:
 - Time period of the SPLIT Registry data included
 - A footnote stating: **“*The following are unpublished SPLIT Registry data and have not been reviewed by the SPLIT Research and P&P Committee”**

Acknowledgments:

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